

งานสารบรรณ
คณะวิทยาศาสตร์และเทคโนโลยี
เข้ารับที่.....
ที่..... 19 พ.ค. 2557
เวลา.....
ที่ ศธ ๐๕๐๗(๕)/๑ ๕๖๗



มหาวิทยาลัยราชภัฏนครปฐม
เลขรับที่..... ๒๑๑๖
วันที่..... 14/พ.ค. 2557
เวลา..... 14.44

สำนักงานคณะกรรมการการอุดมศึกษา
๓๒๘ ถนนศรีอยุธยา เขตราชเทวี
กรุงเทพมหานคร ๑๐๕๐๐

๓๐ เมษายน ๒๕๕๗

เรื่อง การรับสมัครบุคคลเพื่อดำรงตำแหน่งผู้อำนวยการศูนย์ภูมิภาคเอเชียตะวันออกเฉียงใต้ว่าด้วยการ
การอุดมศึกษาและการพัฒนา (SEAMEO RIHED)

เรียน อธิการบดีมหาวิทยาลัยราชภัฏนครปฐม

- สิ่งที่ส่งมาด้วย ๑. Call for Application: The Post of Director of SEAMEO RIHED
๒. Application Form

ด้วยสำนักงานคณะกรรมการการอุดมศึกษามีความประสงค์จะรับสมัครบุคคลที่มีคุณสมบัติ
เหมาะสมเพื่อเข้ารับการคัดเลือกให้ดำรงตำแหน่งผู้อำนวยการศูนย์ภูมิภาคเอเชียตะวันออกเฉียงใต้ว่าด้วย
การอุดมศึกษาและการพัฒนา (SEAMEO RIHED) รายละเอียดตามสิ่งที่ส่งมาด้วย ๑

จึงเรียนมาเพื่อโปรดทราบและโปรดประชาสัมพันธ์ให้หน่วยงานในสังกัดทราบโดยทั่วกัน
และหากท่านประสงค์จะเสนอชื่อผู้สมัครเข้ารับตำแหน่งดังกล่าว โปรดแจ้งชื่อและให้ผู้สมัครกรอกใบสมัคร
ตามสิ่งที่ส่งมาด้วย ๒ พร้อมแนบเอกสารประกอบไปยังสำนักงานคณะกรรมการการอุดมศึกษาภายในวันที่
๓๐ มิถุนายน ๒๕๕๗ ด้วย จะขอบคุณยิ่ง ทั้งนี้ ผู้สนใจสามารถดูรายละเอียดการสมัครและดาวน์โหลด
แบบฟอร์มใบสมัครได้ที่เว็บไซต์ www.mua.go.th และ www.inter.mua.go.th

อนึ่ง สำนักงานคณะกรรมการการอุดมศึกษาจะไม่รับพิจารณาผู้สมัครที่ส่งใบสมัคร
และเอกสารประกอบไปยังสำนักงานคณะกรรมการการอุดมศึกษาเกินวันที่กำหนด

ขอแสดงความนับถือ

เรียน อธิการบดี

ศาสตราจารย์พิเศษ ทศพร ศิริสัมพันธ์

เลขาธิการคณะกรรมการการอุดมศึกษา

นายทพ?

๑๔ พ.ค. ๕๗

๑๖/๕๗

14/๕๖๕๗

11/๕๖๕๗

สำนักยุทธศาสตร์อุดมศึกษาต่างประเทศ
กลุ่มบริหารนโยบายการเปิดเสรีอุดมศึกษา
โทร ๐ ๒๖๑๐ ๕๓๕๗

เรียน คณบดี
เพื่อโปรดพิจารณา...
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๕๕ พ.ค. ๒๕๕๗



Call for Application

The Post of Director of SEAMEO Regional Centre for Higher Education and Development

SEAMEO Regional Centre for Higher Education and Development (RIHED) is a regional centre under the Southeast Asian Ministers of Education Organization (SEAMEO). The Centre is hosted by the Thai government. Its mission is to foster efficiency, effectiveness, and harmonization of higher education in Southeast Asia through system research, empowerment, and development of mechanisms to facilitate sharing and collaboration in higher education.

The Centre's programmes serve five interconnected objective areas comprising a) empowering higher education institutions; b) developing harmonization mechanisms; c) cultivating globalized human resources; d) advancing knowledge frontiers in higher education system management; and e) promoting university social responsibility and sustainable development.

The Centre is looking for a new Director. Detailed information about the post is as follows:

Date of Entry of Duty: Tentatively August 2014

Category: Professional staff

Tenure of Appointment: 3 years (renewable)

Description of post:

The Centre Director serves as the chief administrative officer of the Centre working under the policy direction of the SEAMEO RIHED Governing Board. He/She will be accountable to Southeast Asian Ministers of Education Council (SEAMEC) through the Governing Board and will maintain close contact with the Southeast Asian Ministers of Education Secretariat (SEAMES).

Duties and Responsibilities:

1. Provide overall management and supervision of the SEAMEO RIHED covering administrative and financial operation, programmes and activities, and organizational development.
2. Organize and manage the support services of SEAMEO RIHED in the promotion, advancement of knowledge, and professional competency in SEAMEO RIHED's major concerns, i.e. efficiency and effectiveness of higher education with a focus on policy and planning processes, and administrative and management systems.

Submission of Applications:

1. Each applicant should submit an application form together with a resume and a statement outlining his/her vision and strategy for SEAMEO RIHED future operation and development.
2. Each application form must be type-written and affixed a 1.5”- size photo taken within six months.
3. 8 copies of application form must be submitted, each copy attached with the following documents:
 - a. A copy of resume
 - b. A statement outlining his/her vision and strategy for SEAMEO RIHED future operation and development
 - c. A certified copy of each university degree
 - d. Educational transcripts

Deadline for Application: 30 June 2014

Venue for Submission of Applications:

Bureau of International Cooperation Strategy

Office of the Higher Education Commission

328 Si Ayutthaya Road, Bangkok 10400

Tel: 0 2610 5397

Fax: 0 2354 5570

Call for application and application form can be accessed and downloaded from <http://www.mua.go.th> and www.inter.mua.go.th

Privilege of Professional Staff at SEAMEO agencies

(as provided in Article 12 of the Agreement between the Government of Thailand and SEAMEO regarding the Headquarters of SEAMEO in Thailand)

“Article 12

1. International officials whose names are communicated to and approved by appropriate Thai authorities shall be :
 - a) immune from legal process in respect of all activities performed by them in carrying out their official functions (including words spoken or written);
 - b) exempt from all direct taxation on salaries and emoluments paid to them by the Organization;
 - c) exempt, together with their spouses and children dependent on them, from the immigration restrictions and alien registration;
 - d) granted, with regard to foreign exchange, the same facilities as are granted to resident members of diplomatic missions of comparable ranks;
 - e) accorded, together with their spouses and children dependent on them, the same repatriation facilities in time of international crisis as members of diplomatic missions accredited to Thailand;
 - f) exempt from customs duties on the following articles imported within six months after their first arrival to take up their post in Thailand or after the entry into force of this Agreement, whichever is later:
 - i) personal effects
 - ii) household effects
 - iii) one motor vehicle for an official, subject to the same regulations concerning the import, transfer and replacement of automobiles, as are in force for the resident members of diplomatic missions of comparable ranks.
2. Other officials of SEAMEO shall be accorded the privilege specified in paragraphs 1(b) and (f) i-ii”

3. Identify common and special problems of the member countries and the region which affect higher education development, and propose strategies on how SEAMEO RIHED can best serve as a regional body to foster maximum utilization of expertise and resources for the development of higher education.
4. Take responsibility for fundraising and pushing forward education policies and initiatives into concrete actions at the region-wide level.
5. Undertake necessary activities in securing technical and financial cooperation and in public relations.
6. Engage in public relations and dissemination of SEAMEO RIHED works and accomplishment.
7. Plan and serve SEAMEO RIHED Governing Board Meetings including the preparation of the agenda, working papers, progress reports, programmes of activities and budget of activities, as well as recommend strategies for undertaking the activities.
8. Submit periodic reports on the progress of operations and future plans for approval of the SEAMEO RIHED Governing Board, SEAMES, and SEAMEC.
9. Represent SEAMEO RIHED at meetings and conferences.

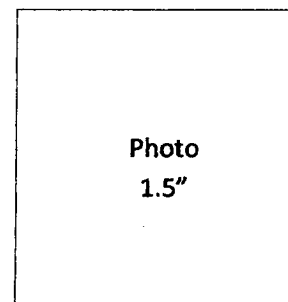
Qualifications of the Applicants:

1. Having Thai nationality and being between the ages of 40 and 65.
2. Having advanced university degree preferably at doctoral level in education and/or social sciences.
3. At least ten years of experience in teaching and/or research concerning development of higher education in Southeast Asia or in working in Southeast Asian contexts. At least five years of experience in management of international organization with similar nature to SEAMEO RIHED would be an advantage.
4. Having experience in initiating and coordinating educational networks at national and regional levels and in project initiatives and management.
5. Having excellent command of English. Proficiency in other languages would be an asset.
6. Upholding ethics, moral, and professional integrity.
7. Not having blameworthy or flaw record.
8. Being able to work full time.

Salary and Benefits:

The Director's salary is paid in US dollars starting at around USD 2,800 - 3,000 per month subject to his/her performance. The Director will also enjoy privileges and immunities, e.g. exemption from all direct taxation on salaries and emoluments, exemption from custom duties on personal and household effects, and one motor vehicle imported. For additional information on privileges please refer to Article 12 of the Agreement between the Government of Thailand and SEAMEO regarding the Headquarters of SEAMEO in Thailand, the extract of which is enclosed. The incumbent who comes from the government agency can be seconded to work as the Director and return to his/her organization after the completion of his/her tenure of appointment.

**APPLICATION FORM
FOR
THE POST OF DIRECTOR OF SEAMEO RIHED**



1. Name:
(Family Name) (First Name)

Title: Mr. Ms. Mrs.

Academic title: Dr. Asst. Prof. Assoc. Prof. Prof. Other.....

Name in Thai:

2. Sex: Male Female

3. Home address:

Tel: Fax:

E-mail:

4. Office address:

Tel: Fax:

E-mail:

5. Mailing address Home Office Other (please specify):
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6. Birth date: Age: years
Day Month Year

7. Marital status: Single
 Married
 Separated
 Divorced
 Other

11. Employment experience: Starting with your most recent post, list in reverse order the employment positions you have had.

11.1 Name and address of employer:

Tel: Fax:

Title of your post:

Dates: from to

Responsibilities:

11.2 Name and address of employer:

Tel: Fax:

Title of your post:

Dates: from to

Responsibilities:

11.3 Name and address of employer:

Tel: Fax:

Title of your post:

Dates: from to

Responsibilities:

12. List of national and international publications:

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13. List of regional and international organizations, linkages, consortium and / or networks you have been involved with and state your contribution to their development:

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14. Experiences in organizing training courses and seminars / conferences / workshops at national and international levels:

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15. Scholarships / professional awards received (please indicate the name of the scholarship / award, its nature and the foundation / government from which it was received.):

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16. Special abilities:

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17. Reason(s) for applying for this post:

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18. As a leader, state your vision and action plan to bring forward SEAMEO RIHED as internationally recognized body. (the statement should not exceed 2 pages.):

19. References (three persons other than relatives who are well acquainted to you qualified to judge your ability, knowledge, background, personality, etc.):

Name and position (if any):

Full address:

Tel: Fax:

E-mail:

Business or occupation:



hello!

My name is SEAMEO RIHED

Your Partner in Higher Education